



Principal: Anna Bennett RAD RTS, MA, BA Hons, LAM, PCET QTLS  
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## **TERMS AND CONDITIONS**

### **Welcome to Momenta Dance Academy!**

We would like to take this opportunity to thank you for your interest in the school and we hope you enjoy being part of our Adult Dance Community.

Upon joining Momenta Dance Academy please could we kindly ask you to read through the terms and conditions below before completing the registration form and returning it to [momentadanceacademy@gmail.com](mailto:momentadanceacademy@gmail.com)

#### **1. JOINING MOMENTA DANCE ACADEMY**

- a. Momenta Dance Academy welcomes new students (minimum age 16 years) into its adult classes. Classes are open to all and we welcome complete beginners to the experienced dancer.
- b. A registration form is required to be completed and returned via email to [momentadanceacademy@gmail.com](mailto:momentadanceacademy@gmail.com), prior to attending your first class. Upon receipt you will be provided with a login to our members area where you can book classes and update your details.
- c. You must notify us of any changes to your personal details; including changes in medical details, addresses, telephone numbers and e-mail addresses.
- d. We reserve the right to refuse admission to the school and to dismiss members should the occasion arise.

#### **2. FEES/PAYMENT/REFUNDS**

- a. Momenta Dance Academy classes are payable on a block-by-block basis and the full fee must be paid before the commencement of the block.

b. A Pay As You Go option is available for classes, however each block of classes has limited spaces and priority will be given to members who book the full block. Payment must be made prior to participation in each class. This can be by BACS or card/cash at the door.

c. All payments must be made by Bank Transfer to\*:

Mrs Anna Bennett.. Account Number: 51862677... Sort Code: 40-16-64...\*In order to determine paid fees, please put your full name as reference.

d. Refunds will not be given for non-attendance.

e. Momenta Dance Academy reserves the right to refuse entry to any members who have outstanding fees. Momenta Dance Academy withholds the right to pursue legal proceedings if payment continues to go unpaid.

f. In the rare event a class is cancelled by Momenta Dance Academy, it will be rescheduled to the earliest, convenient date. Where rescheduling is not possible, due to space and timetabling issues, a full refund for the class will be given.

### 3. UNIFORM

a. For your comfort it is suggested that long hair is off the face for all classes.

b. It is recommended that, for your safety and others, no jewellery, watches or Fitbits are worn in class.

c. There is no uniform requirement for the Adult classes, but we advise comfortable clothing that is easy to move in. From Improvers level upwards, for any dance style, correct dance footwear is essential to aid correct technical execution. This is ballet shoes for Adult Ballet, socks or bare feet for Pilates and Latin/Ballroom shoes or practice shoes for Adult Ballroom and Latin Classes. Please feel free to speak to your teacher for further advice.

### 4. EXAMINATIONS

a. We follow the Royal Academy of Dance training syllabus and offer the option of examinations in Classical Ballet for any members who wish to participate. Entry into these exams is entirely optional.

b. The teacher will advise if they believe a member is ready to take an exam.

c. No member may enter for an examination without the approval of their ballet teacher.

d. Examination entries will be invoiced separately at the time of entry.

e. Examination fees cannot be refunded once a pupil is entered. If injury prevents a pupil attending an examination, it MAY be possible for 50% of the exam fee (only) to

be refunded, on production of a medical letter for the RAD which is accepted by them.

## 5. GENERAL

a. You must refrain from attending class if you have had any form of infectious illness within 48 hours prior to the day of the class.

b. We advise members to arrive at least 5-10 minutes before the start of each class to ensure that they are prepared and ready to start on time.

c. Lateness to class causes disruption to all participants. Therefore, for the comfort and safety of all our members, we politely remind you that we run a no-admittance policy after the first 10 mins of each class.

d. It is expected that all members show respect and class etiquette at all times. We do not tolerate any form of bullying or abuse. If a member is found to be bullying or abusing another member of our community, we will dismiss them with immediate effect. No refunds will be given.

e. Hands-on correction is a teaching methodology that is employed in all our classes and is used to guide dancers to feel the correct movement and technique. These corrections are applied with respect and appropriateness and sit within the guidelines provided by the Royal Academy of Dance. If you have any concerns with physical contact or corrections, please speak to the teacher or email us at [momentadanceacademy@gmail.com](mailto:momentadanceacademy@gmail.com)

f. We kindly ask for mobile phones to be turned off or on silent for duration of all classes to avoid disruption to the class.

g. Momenta Dance Academy or the organisations who provide the facilities used for dance classes are not under any liability in respect of personal injury or loss/damage to personal property whilst attending the school.

h. All choreography and class work taught by Momenta Dance Academy teachers and guest teachers remains the property of Momenta Dance Academy and may not be used without permission from the Principal.

## 6. MEMBER'S SAFETY

a. Our member's safety is of utmost importance to us. All teachers are fully qualified, insured and first aid trained. In addition, regular continuous personal development (CPD) is undertaken to maintain standards.

b. Whilst every effort is made to maintain the highest levels of safe practice within the dance studio, please be aware that the nature of dance, being a physical activity, can incur some risk of injury. In the very rare event of an injury, first aid will be administered by the teacher in charge or in the event of a more serious accident, emergency services will be called.

## 7. PHOTOGRAPHY & VIDEO CONSENT

- a. Photographs may be taken in a class for promotional purposes. These promotional platforms include the Momenta Dance Academy website and social media pages such as Facebook and Instagram accounts.
- b. Inclusion in any such photographs is entirely optional and the opportunity to opt-in or opt-out can be found on the registration form.

## 8. DATA PROTECTION

- a. Momenta Dance Academy holds information about our members to enable us to carry out our business as a dance education and training school. This information includes the contact details and medical information that you supply to us, and may also include information on examinations, courses and member records.
- b. Momenta Dance Academy will not disclose your information to third parties except where the law allows or requires, or where you have given your permission to do so.
- c. By agreeing to these terms and conditions, you consent for Momenta Dance Academy to use your data for the purposes of invoicing and exam entry with the Royal Academy of Dance. All data is stored securely by Momenta Dance Academy.
- d. Momenta Dance Academy has a full Data Protection Policy which can be viewed at any time.

## 9. AGREEMENT AND CHANGES TO THE TERMS AND CONDITIONS

- a. Members are assumed to have read and acknowledged their acceptance of these Terms and Conditions when agreeing access to our members area.
- b. Momenta Dance Academy reserves the right to change these terms and conditions at any time for the benefit of the business, staff or participants. Please do feel free to contact Momenta Dance Academy with any queries.

*A. Bennett*

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